

**Date : 3/31/2021 11:45:31 AM**  
**From : "Pete Eyre"**  
**To : "Seth Contreras"**  
**Cc : "Tom Gaul" , "Wes Pringle"**  
**Subject : Re: Traffic Study Review: Sunset+Wilcox Project**  
**Attachment : TIS Review Fee - Invoice #803053.pdf;Ordinance 183270.pdf;image009.png;image010.png;image011.png;image012.png;**

Hi Seth,

Thanks for sending this over. I've attached the review fee invoice for this project. Please note that the invoice at the bottom has 1424 Wilcox listed on it, and that is just because in our system the invoice generates based off of the first inputted address - which was from the first MOU. However, moving forward and in the assessment letter, DOT will refer to it as the updated project address of 6450 West Sunset Blvd.

To pay this fee, go to [LADOT Pay Environmental & Construction Fees](#)

Scroll down and click on **PAY NOW** under **Developer Fees**.

In the **Order** Section, please enter:

Amount: **7480.00**

Description: **Traffic Study Review Fee**

Invoice Number: **803053**

Click on **CHECKOUT**

Fill in the **Payment** and **Billing Address** sections.

In the **Custom Section**, click on the pull-down menu and choose

DOT Staff: **Pete Eyre**

Please let me know if you have any questions,

Pete

On Fri, Mar 26, 2021 at 12:38 PM Seth Contreras

<[S.Contreras@fehrandpeers.com](mailto:S.Contreras@fehrandpeers.com)> wrote:

Hi Pete – please find attached the transportation assessment study for the Sunset +Wilcox Project for your review. Note, I slightly reduced the resolution of some of the images/figures to help minimize the size of the PDF file (to make it small enough to send by email). When you can, please send us the invoice for the traffic study review fee.

Thanks Pete, and enjoy the weekend.

-Seth



**Seth Contreras, PhD**

Planner

Fehr & Peers

100 Oceangate, Suite 1425 | Long Beach, CA

c: 562.412.5257 | [S.Contreras@fehrandpeers.com](mailto:S.Contreras@fehrandpeers.com)



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**Pete Eyre, EIT**

Transportation Engineering Associate I  
Metro Development Review  
Planning & Land Use Development

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213.972.4913

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Department of Transportation  
City of Los Angeles  
Development Services  
100 S. Main St. 10th Floor  
Los Angeles, CA 90012  
(213) 972 - 8470

## PAYMENT RECORD



ERIC GARCETTI  
Mayor

Invoice #: **803053**

Receipt #: **118110**

Payment Entered on: March 31, 2021

Payment Processed on:

Amount: **\$7,480.00**

Processed By: **peter**

Payer **Seth C. F&P**  
Company

Phone

Authorization Code:

<u>Fund</u>	<u>Fund Description</u>	<u>Fund Type</u>	<u>Distribution Desc</u>	<u>Amount</u>
100	General Fund	3973-Traffic Study Review	Sunset + Wilcox - 6450 W Sunset Blvd	\$7,480.00

Total: \$7,480.00

*If payment is deposited by someone other than the name listed above, fill in this section. Otherwise, just initial next to your name above.*

Received By

Print Name

Signature

Date

Case No: **HWD 20-109594**

Project ID: **49786**

Project Address: **1424 WILCOX**

Project Description: **MU: 431.032ksf office, 12.386ksf restaurant**

183270

ORDINANCE NO. \_\_\_\_\_

An ordinance amending Section 19.15 of Article 9 of Chapter 1 of the Los Angeles Municipal Code in its entirety to revise and update the fees paid to the Department of Transportation for the review and assessment of traffic study reports, condition clearance and permit issuance activities related to obtaining any environmental clearance for private development projects within the City of Los Angeles.

**THE PEOPLE OF THE CITY OF LOS ANGELES  
DO ORDAIN AS FOLLOWS:**

Section 1. Section 19.15 of Article 9 of Chapter 1 of the Los Angeles Municipal Code is amended in its entirety to read as follows:

**SEC. 19.15. DEPARTMENT OF TRANSPORTATION TRAFFIC STUDY REVIEW,  
CONDITION CLEARANCE AND PERMIT ISSUANCE FEES.**

(a) **Fees.** The following specific fees shall be paid to the Department of Transportation (Department) for the preparation and processing of traffic reports, clearance of conditions and permit sign-offs in connection with obtaining any environmental clearance and/or permit issuance related tasks.

(1)	Building Permit Sign Offs ( <u>Note 1</u> ).....	\$365
(2)	Dedication & Widening Waivers.....	\$445
(3)	Department Referral Form ( <u>Note 2</u> ).....	\$430
(4)	Driveway Permit Sign Offs ( <u>Note 3</u> ).....	\$535
(5)	Haul Route Review.....	\$420
(6)	Master Plan / Complex Circulation Review ( <u>Note 4</u> ).....	\$1,595
(7)	Project Condition Clearance ( <u>Note 5</u> ).....	\$270
(8)	Revocable Permit.....	\$205
(9)	Street Vacation Requests.....	\$965
(10)	Subdivision Report.....	\$205
(11)	TDM Compliance / Trip Monitoring Report Review.....	\$770
(12)	Technical Study ( <u>Note 6</u> ).....	\$1,340

- (13) Traffic Study MOU.....\$1,175
- (14) Traffic Study Review (Note 7).....\$7,480
- (15) Traffic Study Review /  
Plan Review -- Expedited.....See Subsection (c)
- (16) Worksite Traffic Control Plan Review (non B-permit).....\$1,645

**Note 1:** For a project with multiple addresses and permits (i.e., multi-family units), \$365 should be charged per distinct site plan and not per unit. For example: if, for a 100 unit small lot subdivision condominium project, each unit falls into one of three different site plan options, then the Department review fee should be \$1,110 (\$370 X 3) even if there are 100 separate building permits to approve.

**Note 2:** The Department Referral Form may also be submitted to the Department in the form of an Initial Site Assessment Form or a Site Plan Review Form. If this is the case, the Department Referral Form fee still would apply.

**Note 3:** When reviewing a Building Permit application that also includes a Driveway Permit Sign Off, the applicant should not be charged two fees (Building Permit and Driveway Permit). Instead, the applicant should be charged only the Building Permit fee if the driveway plan does not include a new curb cut. If the driveway plan does include a new curb cut, then the applicant only should be charged the Driveway Permit Sign-Off fee.

**Note 4:** This fee applies to Master Plan type developments or large scale projects with complicated circulation plans that require considerable staff time to help applicant arrive at an acceptable access and circulation plan.

**Note 5:** \$270 for the first three condition clearances plus \$200 for each additional condition clearance.

**Note 6:** A "technical study" can include technical memorandums (defined in LADOT's Traffic Study Guidelines), trip generation assessments, traffic study supplements, shared parking analyses, etc. The fee includes the cost to process a study MOU, if required.

**Note 7:** \$7,480 for the first ten study intersections plus \$400 per each additional study intersection, not to exceed a total of \$25,000.

**Special Note:** If a project is approved by LADOT through the subdivision clearance or building permit process and the applicable fees have been paid, future approvals will not require additional fees as long as there have been no substantial changes to the approved portion of the project.









